

## PACKAGING PROCEDURE HANDBIKE BATEC ELECTRIC

| Made by                          | Aprobbed by                   |
|----------------------------------|-------------------------------|
| Production Manager (fecha/firma) | Quality Manager (fecha/firma) |

### OBJETIVE

Correctly pack the Batecs of the electrical family..

### SCOPE

This document affects production and warehouse personnel.

### PROCEDURE

Follow all the steps detailed below to pack the Batec Electric correctly.

### NECESSARY ELEMENTS

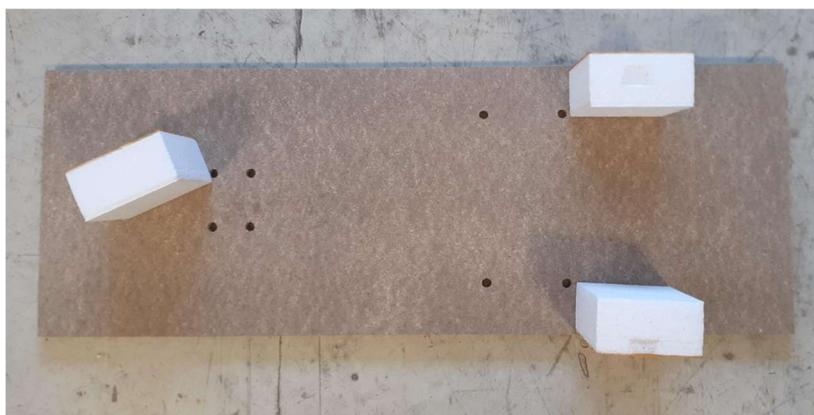
A - DE-001 Informative document for the adjustment of the Batec.

## 1 - PREPARATION OF THE BASE PACKAGING OF A BATEC SCRAMBLER 2

**1.1** - Take the wooden base and three polystyrene blocks. Each block must have two adhesive sides, one adhesive part on the narrow part and the other on the wide part.



**1.2** - Place two polystyrene blocks on the sides of the base in parallel, with the narrow adhesive part facing downwards and the other wide adhesive part facing outwards, the third block with the narrow adhesive part facing downwards.



- 1.3-** Place the Batec on top of the wooden base with the easel resting on the two rear polystyrene blocks. The third polystyrene block forces the wheel to be tilted for better packaging.



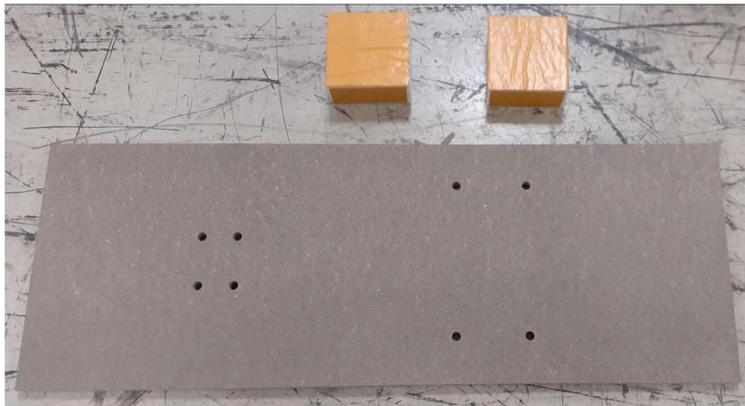
- 1.4-** Secure the wheel with a tie, (place the wheel in a position where the magnet + valve can be seen), protect both sides of the stand with honeycomb film and secure both sides of the stand with a tie.



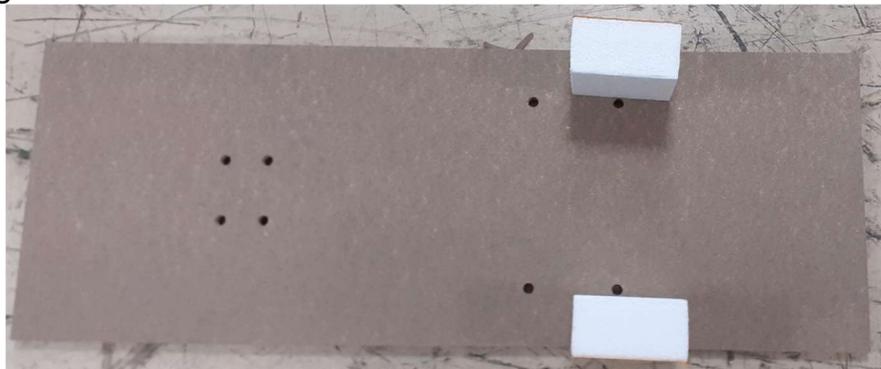
## 2 - PREPARATION OF THE BASE PACKAGING OF A BATEC ELECTRIC 2 Y

### RAPID 2

**2.1-** Take the wooden base and two polystyrene blocks. Each block must have two adhesive sides, one adhesive part on the narrow part and the other on the wide part.



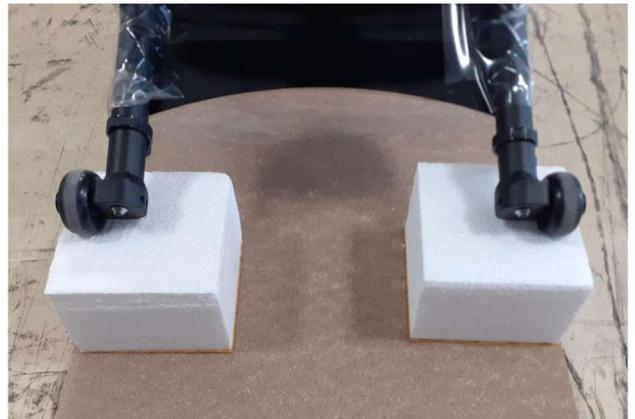
**2.2-** Place the polystyrene blocks on the sides of the base in parallel, with the narrow adhesive part facing downwards and the other wide adhesive part facing outwards.



**2.3** - Place the Batec on top of the wooden base with the easel resting on the polystyrene blocks.

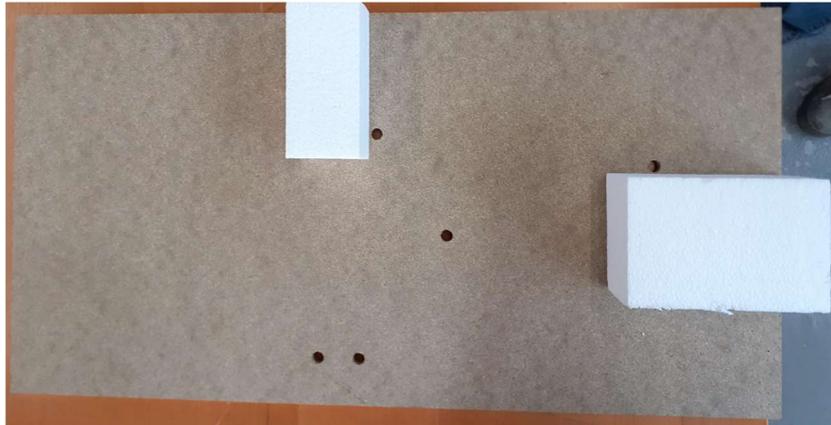


**2.4** - Fasten the wheel with two cable ties (place the wheel in a position where the magnet + valve can be seen) and secure both sides of the stand with a cable tie.



### 3- PREPARATION OF THE BASE PACKAGING OF A BATEC MINI 2

**3.1** - Take the wooden base and two polystyrene blocks. One side of the plugs must have an adhesive part. Place a polystyrene block on one side of the base and on the other in the center with the adhesive part on the two blocks facing down.

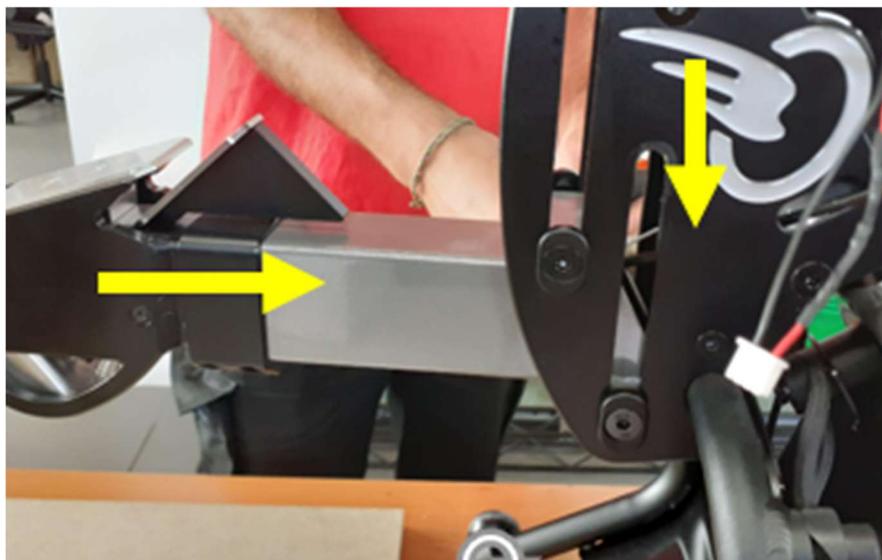
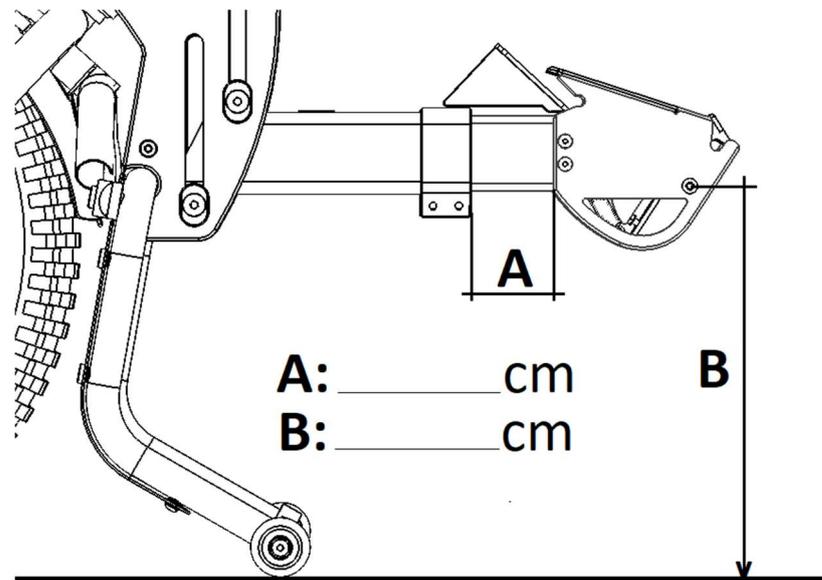


**3.2**- Place the Batec on top of the wooden base with the easel resting on the polystyrene blocks.



### 3.3 - Adjust fixing bar until it stops as indicated by the arrows.

- In Batecs already installed, take the precaution of measuring the distance of the Chassis Bar with respect to the ground and the depth of the Fixing, as indicated in the sketch of the document: INFO-AJUSTE DE INSTALACIÓN BARRA SILLA Y FIJACIÓN-1.0, para conservar los ajustes de instalación.



**3.4 - Secure the wheel with two cable ties and a fixing bar.**



**3.5 - Bend the handlebar until it comes into contact with the protective plastic located on the stand. Protect the contact point with foam, cardboard, etc.**



#### 4- PLACE THE BATTERY IN THE BATEC SUPPORT

**4.1-** The battery is placed in the battery holder (insert and remove battery, repeat 5 times) and covered with honeycomb film. Additionally, the position of the left lever must be changed so that it allows the seat post to rotate without touching the battery. In these cases, document DE-001 Informative document for Batec adjustment must be added.



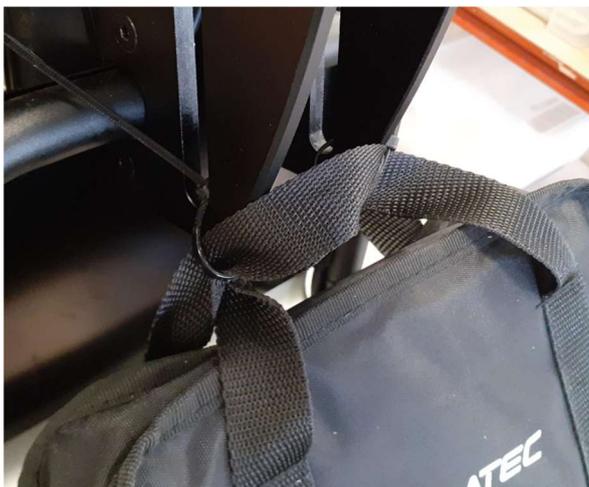
**4.2-** In the case of international Batecs destined for containers, the battery is not placed in the battery holder.

- In addition, a piece of wood will be placed vertically between the chassis bar and the base.



## 5 – CHARGER AND ACCESSORIES

- Place the charger bag resting on the easel, securing it with two zip ties and placing the weights and accessories between the blocks.



## 6 – GRAPHIC DOCUMENTATION

- Photograph the batec prior to packing, with identification of its license plate.



## 7 – PACKAGING SCRAMBLER 2

- Place the Batec inside the box and put 4 cardboard columns.



## 8 – PACKAGING ELECTRIC 2 Y RAPID 2

- Place the Batec inside the box and put 4 cardboard columns.



## 6 – PACKAGING MINI 2

- Place the Batec inside the box and put 4 cardboard columns.



## 7 – CLOSE, SEAL AND LABEL

- Put CE label and continue with PNT-016 for Batch Expedition.

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|   | <b>BATEC MOBILITY S.L.</b><br>Illa de Buda, 2-Sant Quirze del Vallès<br>08192 Barcelona(SPAIN)   Tel.+34 93 544 2003<br>info@batec-mobility.com   www.batec-mobility.com                     |
|  | <br>max <b>110 kg</b>  |
|  | <br><br>Medical Device |
| PRODUCT  | BATEC ELÉCTRICO 2 - GRAFITO  |
| MODEL  | ELECTRICO 2  |
| REF  | 25.11.001  |
| SN   | 44317-E2PG-0324  |
|   | 2024-03  |
| <br>(01)08436557350473<br>(11)240307<br>(21)44317-E2PG-0324 |  |

## SUMMARY OF MODIFICATIONS

Replace version: 2.0

Modifications: add an image and information regarding the document/documento "INFO-AJUSTE DE INSTALACIÓN BARRA SILLA Y FIJACIÓN-1.0" in section 3.3

Reason: general review of the document.